



Applying for an FCC Registration Number (FRN)

The FCC will soon require that all persons applying for a new amateur radio license obtain an FCC Registration Number (FRN) **before** their application can be submitted. Obtaining an FRN online requires you to create a Commission Registration System (CORES) account. Creating a CORES account requires a valid e-mail address. If you do not have an e-mail address, you can apply for an FRN by mail by submitting an FCC Form 160.

If you have an e-mail address, it is a three-step process to get an FRN:

1. Create a CORES account.
2. Log into CORES.
3. Apply for an FRN.

Step 1 – Create a CORES Account

1. Go to the CORES web page (<http://fcc.gov/core>)
2. A portion of the web page is shown below.

The screenshot shows three panels from the FCC CORES website. The first panel, 'Username Login', includes a note that the username is the email address, fields for 'Username' and 'Password', and a 'LOG IN' button. The second panel, 'Need a Username?', features a red arrow pointing to a 'REGISTER' button and a link for 'Forgot/Reset your Password?'. The third panel, 'Search for public FRN information', contains a 'SEARCH' button.

3. Click on “**Register**”.
4. Enter the following information:
 - a. Username --Your username must be a valid e-mail address.
 - b. Password -- Your password:
 - Must be 12-15 characters in length
 - Must contain at least one upper-case letter
 - Must contain at least one lower-case letter
 - Must contain at least one number
 - Must contain at least one special character (punctuation mark)
 - c. Name – At a minimum you must enter both a first & last name.
 - d. Phone number (10-digits).
 - e. Select a security question and provide the answer.
5. Click on “**Create Account**”

Almost immediately after you click on “Create Account” you will receive an e-mail containing an e-mail address verification link. **You must verify your e-mail address within 24 hours.**

Your name,

Your request to create a new FCC account has been received. To verify your email address, please click the link below.

<https://apps2.fcc.gov/fccUserReg/api/authorizeUser/916b6199bf6f4f9f43ee43f88baa36d249b1446e0b150a81eb64c25c4be6f9ec15784f75c64ef888>

This link will expire within 24 hours. If you did not request an FCC account, please disregard this email.

For assistance, please submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call 877480-3201 (Mon.-Fri. 8 a.m.-6 p.m. ET).

Thank you,

FCC CORES Registration Team

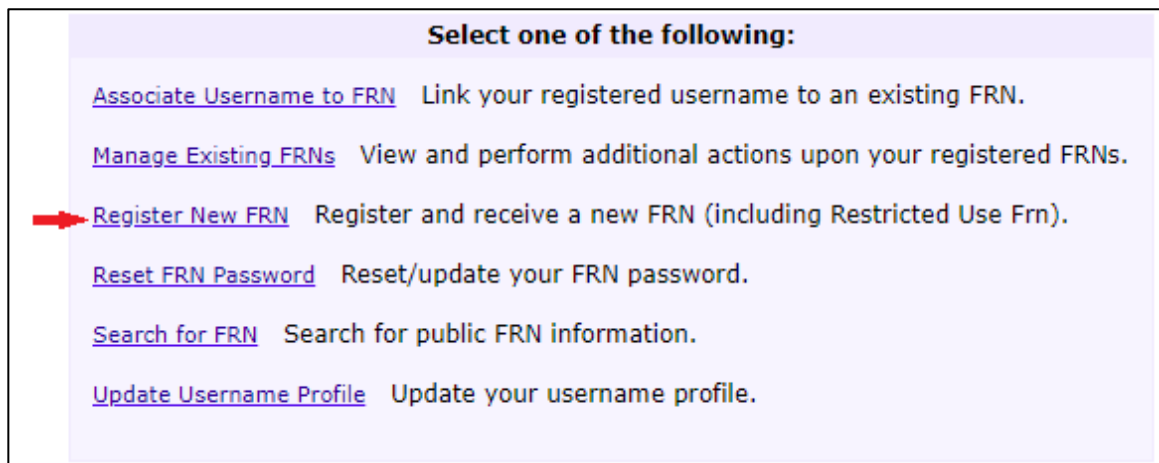
Go to your e-mail account, find the e-mail from the FCC, and click on the verification link.

Once you have verified your e-mail address, you can log into CORES.

Step 2 – Log into CORES.

1. Go to <http://fcc.gov/core>.
 - Clicking on the verification link in the e-mail will also take you to this page.
2. Enter your Username and Password.
3. Click on “**Login**”.

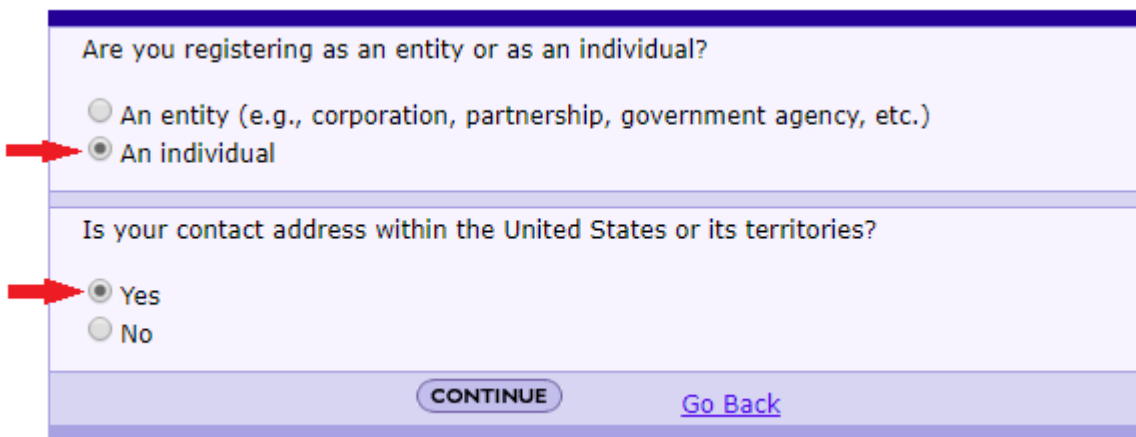
A portion of the window that will be displayed is shown below:



4. Click on “**Register New FRN**” to begin the application process.

Step 3 – Apply for an FRN.

A portion of the first screen in the application process is shown below:



Are you registering as an entity or as an individual?

☐ An entity (e.g., corporation, partnership, government agency, etc.)

☒ An individual

Is your contact address within the United States or its territories?

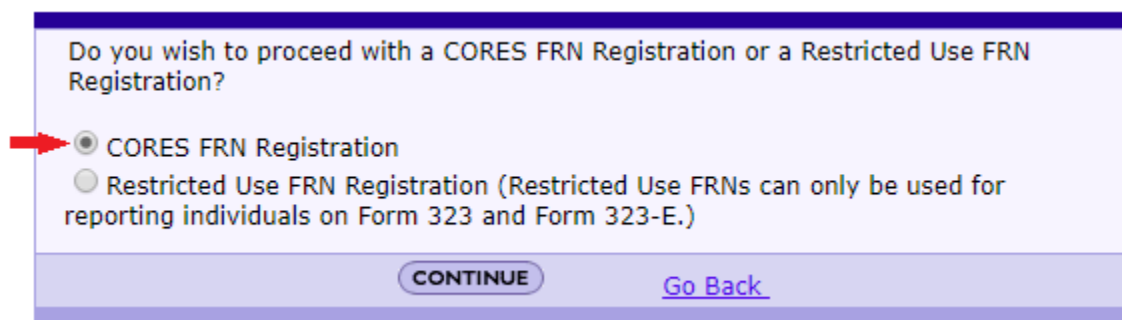
☒ Yes

☐ No

[CONTINUE](#) [Go Back](#)

1. Select “**An Individual**”.
2. Select “**Yes**”. (If you are applying for an amateur radio license, you must have a mailing address in the US or its territories.)
3. Click on “**Continue**” to continue the application process.

A portion of the next screen in the application process is shown below:



Do you wish to proceed with a CORES FRN Registration or a Restricted Use FRN Registration?

☒ CORES FRN Registration

☐ Restricted Use FRN Registration (Restricted Use FRNs can only be used for reporting individuals on Form 323 and Form 323-E.)

[CONTINUE](#) [Go Back](#)

1. Select “**CORES FRN Registration**”.
2. Click on “**Continue**” to continue the application process.

A portion of the final screen in the application process is shown below:

Register a Domestic Individual			
Salutation:		First Name: *	
Middle Initial:		Last Name: *	
Suffix:		Doing Business As:	
If you have a Social Security Number or Taxpayer Identification Number , enter and confirm it here.			
SSN:		Confirm SSN:	
If you do not have a Social Security Number , select a reason: ?			
Contact Information			
Same as Above:	☐		
Organization:		Position:	
Salutation:		First Name: *	
Middle Initial:		Last Name: *	
Suffix:			
Address Line 1: *		Address Line 2:	
City: *		State: *	ALABAMA
Zip Code: *		Phone:	ext.
Fax:		Email: *	
 SUBMIT Go Back			
Asterisks (*) indicate required fields.			

Revised: April 2005 Form 160 - Approved by OMB 3060-0917

1. Enter the required information as indicated by a red asterisk (*),
2. Enter your Social Security Number.
 - If you don't have a Social Security Number, select a reason.
3. Enter any optional information desired.
4. Click on **"Submit"** to complete the application process.

The following screen, which contains your FRN, will then be displayed.

FRN Registration Confirmation			
Thank you for registering with the FCC. As of today, Nov 16 2018 3:49PM , you have been assigned the following FCC Registration Number (FRN): 0028016616 . Please print this page for your records.			
Domestic Individual Registration			
Salutation:		First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:		Doing Business As:	
SSN:	**** 9999		
Contact Information			
Organization:		Position:	
Salutation:		First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:			
Address Line 1:	7122 E Prairie Ridge Rd	Address Line 2:	
City:	Prescott Valley	State:	ARIZONA
Zip Code:	86315	Phone:	
Fax:		Email:	aa3rr@verizon.net
Continue			

Your FRN is automatically associated with your CORES username and you will be designated as the FRN Administrator.

Print the page or write down your new FRN.

Bring your FRN to the exam session where you will be applying for a new amateur radio license.

FCC Application Fee Instructions

FCC \$35 Amateur Application Fee Effective Date Announced

The FCC released a [Public Notice](#) on March 23, 2022, stating that the amateur radio application fees, including those associated with Form 605 application filings, would become **effective on April 19, 2022**. The Federal Communications Commission's authority to impose and collect fees is mandated by Congress.

The \$35 application fee, when it becomes effective on April 19, will apply to new, modification (upgrade and sequential call sign change), renewal, and vanity call sign applications. The fee will be per application.

Administrative updates, such as a change of name, mailing or email address, will be exempt from fees.

VECs and Volunteer Examiner (VE) teams will not have to collect the \$35 fee at exam sessions. Once the FCC application fee takes effect, new and upgrade applicants will pay the \$15 exam session fee to the ARRL VE team as usual, and pay the \$35 application fee directly to the FCC by using the CORES FRN Registration system ([CORES - Login](#)).

When the FCC receives the examination information from the VEC, it will email a link with payment instructions to each successful candidate who then will have **10 calendar days** from the date of the email to pay. After the fee is paid and the FCC has processed an application, examinees will receive a second email from the FCC with a link to their official license. The link will be good for 30 days.

Additionally, the FCC stated that applications processed and dismissed will not be entitled to a refund. This includes vanity requests where the applicant does not receive the requested call sign.

The FCC published the notice in the Federal Register on March 23, 2022, stating that the amateur radio application fees, including those associated with Form 605 application filings, would become effective on April 19, 2022.

Further news and instructions will follow as the FCC releases them.

FCC Instructions (not applicable until fees take effect on April 19):

If paying fees for an application filed via the Universal Licensing System, please use the CORES FRN Registration system ([CORES - Login](#)).

FEE SCHEDULE (not applicable until fees take effect on April 19):

INDIVIDUALS

\$35 FEE: New, modification (upgrade and sequential call sign change), renewal, and vanity call sign applications. All fees will be per application.

NO FEE: Administrative updates, such as a change of name, mailing or email address, or license cancellation.

AMATEUR RADIO CLUBS

\$35 FEE: New, renewal, trustee change, and vanity call sign applications. All fees will be per application.

NO FEE: Administrative updates, such as a change of name, mailing or email address, or license cancellation.

ARRL News Story about the FCC Application Fees:

[FCC Application Fees Unlikely to Go into Effect Until 2022](#)

FCC Registration Help:

<https://apps.fcc.gov/cores/publicHome.do?help=true>

To access CORES with a (Payer) FRN:

<https://apps.fcc.gov/cores/paymentFrnLogin.do>